

**VERY IMPORTANT**

Agency Regulations provide that employees, when completing their Federal and State income tax returns, will;

1. Make no reference to the Agency;
2. Identify their employer as the "U. S. Government";
3. Indicate their employer's address by showing only the city, state, and/or country. Do not indicate the street address.

The amount reflected on the accompanying Form W-2 as "Total wages (before payroll deductions)" represents the salary paid to you during the year and does not necessarily agree with the amount of the salary earned by you during the year, since in some instances some portions of the amounts of salary earned during the current year may not be paid to you until after the beginning of the next year.

(UNCLASSIFIED)

**ATTACHMENT A**